

### **Policy Pertaining to Animals**

1. No animal will be allowed inside the Library except for service animals or animals specifically invited by the Library Manager or a Trustee as part of a special event.

### **Other Services**

1. Equipment used for printing, photocopying, and scanning is available. Donations are appreciated.
  - a. Certain equipment, including a projector, is available for use for events held or sponsored by the library.
  - b. The Library Manager is available to provide guidance to patrons as to the type of materials that are available and their general location in the library. However, the Library Manager's responsibilities do not include locating specific materials for patrons or searching for specific materials or references either online or within the physical collection in the Library.
  - c. The Library Manager is available to aid patrons in accessing the Internet via the Library computers. However, the Library Manager's responsibilities do not include assisting patrons in using applications or conducting business or research on the Internet.
  - d. The Library Manager may, in his or her discretion, limit the use of these services for very large tasks that prevent others from using the services or which overtax the Library's resources.

*Reviewed/Revised January 2024*